

TOWN OF ALBERTON

MINUTES OF THE REGULAR TOWN COUNCIL MEETING

July 7, 2026

CALL TO ORDER

The regular meeting of the Town Council of the Town of Albertyon was called to order by Mayor Loreen Felstet at 7:00 PM on Tuesday, July 7, 2026, at the Albertyon Community Center.

ROLL CALL

Present:

- Mayor Loreen Felstet
- Council President Timothy Fox
- Council Vice President Sharon Briggs
- Councilmember Kyle Cirincione

A quorum is present.

Staff Present:

- Town Clerk-Treasurer Jaylyn Rowley
- Deputy Clerk Shannon Cunio
- Public Works Manager Charlei Jenkins

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by those present.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Several residents spoke on a variety of topics, including concerns regarding bear-resistant trash cans, the BearSmart Montana program, governance principles, potential conflicts of interest, service issues with the new cans, council decorum from the previous meeting, and other community matters.

REVIEW AND MOTION TO APPROVE CONSENT AGENDA

Motion: Timothy Fox moved to approve the Consent Agenda, which included:

- Previous Meeting Minutes – May 19, 2026, May 26, 2026, and June 2, 2026

- Claims & Payroll for June 2026

Second: Sharon Briggs.

Roll Call Vote:

- Timothy Fox: Yes
- Sharon Briggs: Yes
- Kyle Cirincione: Yes

Motion carried unanimously.

MONTHLY REPORTS

- **Sheriff's Office** – Report presented by Deputy Eric Lindauer.

QUARTERLY REPORTS

- **Fire District** – Report presented by Fire Chief Damian Frisby.
- **County Planner** – Not present.
- **Town Engineer** – Report presented by Charlie Jenkins on behalf of Paul Montgomery.
- **Town Attorney** – Not present.

STAFF REPORTS

- **Clerk/Treasurer Jaylyn Rowley** – Provided a detailed report covering the new town website, notary commissioning, utility account cleanup and collections progress, office workload, and a recommendation regarding council meeting scheduling flexibility.
- **Public Works Manager Charlie Jenkins** – Reported on water leaks, meter issues, lagoon burn, staffing, well operations, telemetry improvements, water certifications, and museum pressure washing.

OLD BUSINESS

PROPOSED ORDINANCE (SECOND READING): UTILITY RATES, PENALTIES, AND FINES TO BE SET BY RESOLUTION (Ordinance No. 2026-06-03)

Motion: Kyle Cirincione moved to adopt Ordinance No. 2026-06-03.

Second: Sharon Briggs.

Roll Call Vote:

- Timothy Fox: Yes
- Sharon Briggs: Yes
- Kyle Cirincione: Yes

Motion carried unanimously. Ordinance passed on second reading.

RE-INTRODUCTION OF PROPOSED ORDINANCE: AMENDING THE ORDINANCE THAT SETS THE SPECIFIC DATE AND TIME OF THE TOWN COUNCIL MEETINGS, ALLOWING THE REGULARLY SCHEDULED MEETINGS TO BE SET BY RESOLUTION (Ordinance No. 2026-06-01)

Motion: Kyle Cirincione moved to adopt Ordinance No. 2026-06-01.

Second: Sharon Briggs.

Roll Call Vote:

- Timothy Fox: Yes
- Sharon Briggs: Yes
- Kyle Cirincione: Yes

Motion carried unanimously. Ordinance passed on first reading.

NEW BUSINESS

PROPOSED ORDINANCE (First Reading) – FIREARMS (Ordinance No. 2026-06-02)

Motion: Timothy Fox moved to table Ordinance No. 2026-06-02.

Second: Kyle Cirincione.

Roll Call Vote:

- Timothy Fox: Yes
- Sharon Briggs: Yes
- Kyle Cirincione: Yes

Motion to table carried. Ordinance tabled pending county attorney review.

PROPOSED: A RESOLUTION APPROVING A COMPENSATION ADJUSTMENT FOR THE TOWN CLERK

Motion: Timothy Fox moved to table the resolution.

Second: Kyle Cirincione.

Roll Call Vote:

- Timothy Fox: Yes
- Sharon Briggs: No
- Kyle Cirincione: Yes

Motion to table carried.

PROPOSED: A RESOLUTION UPDATING THE TOWN'S PAID HOLIDAY POLICY FOR EMPLOYEES

Motion: Timothy Fox moved to adopt the resolution with amendment to include Montana state-recognized holidays, and election days.

Second: Kyle Cirincione.

Roll Call Vote:

- Timothy Fox: Yes
- Sharon Briggs: Yes
- Kyle Cirincione: Yes

Motion carried unanimously. Resolution passed as amended.

PROPOSED: A RESOLUTION ESTABLISHING WEEKEND OBSERVANCE RULES FOR PAID HOLIDAYS

Motion: Timothy Fox moved to adopt the resolution.

Second: Kyle Cirincione.

Roll Call Vote:

- Timothy Fox: Yes
- Sharon Briggs: Yes
- Kyle Cirincione: Yes

Motion carried unanimously. Resolution passed.

PROPOSED: A RESOLUTION APPROVING PAID HOLIDAY LEAVE FOR JUNETEENTH

Motion: Timothy Fox moved to adopt the resolution.

Second: Kyle Cirincione.

Roll Call Vote:

- Timothy Fox: Yes

- Sharon Briggs: Yes
- Kyle Cirincione: Yes

Motion carried unanimously. Resolution passed.

SEALED BID APPROVAL PROCESS: Propane Service

Bids from Energy Partners, CityService Valcon, and JFF Propane were discussed with representatives present from JFF Propane and Energy Partners

Motion: Kyle Cirincione moved to award the propane service contract to JFF Propane.

Second: Sharon Briggs.

Roll Call Vote:

- Timothy Fox: Yes
- Sharon Briggs: Yes
- Kyle Cirincione: Yes

Motion carried unanimously. Bid awarded to JFF Propane.

PUBLIC COMMENT

Additional public comments were received on various topics, including the clerk compensation discussion and other matters.

ADJOURNMENT

Motion: Sharon Briggs moved to adjourn the meeting.

Second: Kyle Cirincione.

Roll Call Vote:

- Timothy Fox: Yes
- Sharon Briggs: Yes
- Kyle Cirincione: Yes

Motion carried unanimously. Meeting adjourned at approximately 11:00 PM.

Respectfully submitted,

Signed:

Attest:

LOREEN M FELSTET

JAYLYN ROWLEY

MAYOR

TOWN CLERK / TREASURER

PASSED, ADOPTED, AND FINALLY APPROVED by the Town Council of the Town of Alberton, Mineral County, State of Montana on the second reading following a public hearing at a regular session held on the 4 day of AUGUST, 2026.

Signed:



LOREEN M FELSTET

MAYOR

Attest:



SHANNON CUNIO

DEPUTY TOWN CLERK / TREASURER