

TOWN OF ALBERTON

MINUTES OF THE REGULAR TOWN COUNCIL MEETING

May 19, 2026

CALL TO ORDER The Regular Meeting of the Town Council of the Town of Alberton was called to order at 6:00 p.m. on Tuesday, May 19, 2026, at the Alberton Community Center, 701 Railroad Avenue, Alberton, Montana, by Mayor Loreen M. Felstet.

ROLL CALL Present:

- Mayor Loreen M. Felstet
- Council President Timothy Fox
- Council Vice President Sharon Briggs
- Councilmember Kyle Cirinciano

PLEDGE OF ALLEGIANCE The Pledge of Allegiance to the flag of the United States of America was recited.

APPROVAL OF MINUTES

Mayor Felstet asked for comments on the April 7, 2026 minutes. No comments were offered from the Council.

Motion: Councilmember Kyle Cirinciano moved to approve the minutes of the April 7, 2026 Regular Town Council Meeting.

Second: Council Vice President Sharon Briggs.

Vote (Roll Call):

- Sharon Briggs: Yes
- Timothy Fox: Yes
- Kyle Cirinciano: Yes

Motion carried unanimously. The April 7, 2026 minutes were approved as presented.

Mayor Felstet then presented the minutes of the May 12, 2026 meeting (noted as a short meeting due to lack of quorum; continued as a public forum with open public comment).

Motion: Councilmember Kyle Cirinciano moved to approve the minutes of the May 12, 2026 meeting.

Second: Council President Timothy Fox.

Vote (Roll Call):

- Sharon Briggs: Yes
- Timothy Fox: Yes
- Kyle Cirinciano: Yes

Motion carried unanimously. The May 12, 2026 minutes were approved.

Councilmember Kyle Cirinciano apologized to the Council for his absence at the May 12 meeting due to work scheduling confusion and being short-staffed. Council Vice President Sharon Briggs noted that Councilmember Cirinciano had called in and was present in Billings but misunderstood the rescheduled date.

APPROVAL OF CLAIMS AND PAYROLL Mayor Felstet explained that payroll is handled via automatic deposit but claims require Council approval. She noted the impact of the missed May 12 meeting on bill payments and emphasized enforcement of utility fees and penalties.

Motion: Council President Timothy Fox moved to approve payroll for the period.

Second: Council Vice President Sharon Briggs.

Vote (Roll Call):

- Sharon Briggs: Yes
- Timothy Fox: Yes
- Kyle Cirinciano: Yes

Motion carried unanimously. Payroll was approved.

Motion: Council President Timothy Fox moved to approve the claims as presented.

Second: Council Vice President Sharon Briggs.

Vote (Roll Call):

- Sharon Briggs: Yes
- Timothy Fox: Yes
- Kyle Cirinciano: Yes

Motion carried unanimously. Claims were approved.

REPORTS

Sheriff's Office Quarterly Report – Deputy provided the report: 76 calls for service from Alberton last month; 80.75 hours of patrol; increased traffic enforcement with warmer weather; Deputy Hughes on medical leave; other deputies' hours detailed.

Mayor's Report – Mayor Felstad discussed utility billing delinquencies (30-day: \$12,922.92; 60-day: \$9,142.02; 90-day: \$7,746.34; 120+ day: \$6,630.17; total past due approximately \$21,609). Outreach to residents and resource referrals were made. Budget amendment meeting scheduling was addressed.

Clerk-Treasurer Report – Jaylyn Rowley reported on the five-day Municipal Institute training, emphasizing the complexity of the clerk-treasurer role in a small town. She addressed an anonymous concern regarding the order of agenda items (placement of Mayor's Report before staff reports), confirming it was her decision for organizational flow and consistent with Montana law.

Public Works Report – Charlei Jenkins reported on water usage increases (up to 70,000 gallons/day), leaks, wastewater BOD exceedance, sample courier changes, recent repairs (water main break, flagpole), park maintenance, and upcoming water licensing training.

OLD BUSINESS

Right-of-Way Structure Removal – Mayor Felstad reported that the building had been removed per the signed agreement (minor items and trailer portion pending). Gratitude was expressed for the property owner's communication and compliance. The item was removed from the agenda.

Road Maintenance / Dust Abatement – Discussion of quotes received (\$9,548.25 and \$12,258.80) and alternatives (Mineral County, magnesium chloride, etc.). Public input was received.

Motion: Council President Timothy Fox moved to table the road maintenance and dust abatement item until after the budget amendment meeting.

Second: Councilmember Kyle Cirinciano.

Vote (Roll Call):

- Sharon Briggs: Yes
- Timothy Fox: Yes
- Kyle Cirinciano: Yes

Motion carried unanimously. Item tabled.

NEW BUSINESS

Video Surveillance Policy – The full draft policy was read into the record (purpose, locations with no expectation of privacy, no audio recording, public notice, access controls, 30-day retention, public records compliance, etc.).

Motion: Council Vice President Sharon Briggs moved to adopt the Video Surveillance Policy as read and written.

Second: Council President Timothy Fox.

Vote (Roll Call):

- Sharon Briggs: Yes
- Timothy Fox: Yes
- Kyle Cirinciano: Yes

Motion carried unanimously. The Video Surveillance Policy was adopted. Administrative purchase of compliant camera and recording equipment was authorized.

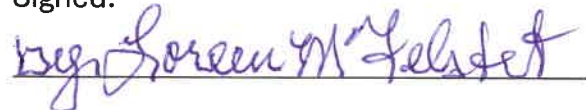
Council Meeting Start Time – Discussion of continuing the 6:00 p.m. trial versus returning to 7:00 p.m. or adopting 6:30 p.m. No final action taken; to be revisited.

BearSmart Town Hall – Mayor Felstad announced plans to schedule a public town hall meeting for information and questions.

ADJOURNMENT There being no further business, the meeting was adjourned.

Respectfully submitted,

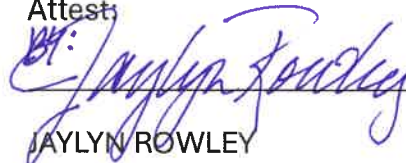
Signed:



LOREEN M FELSTET

MAYOR

Attest:

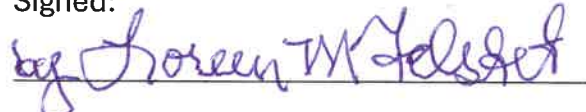


JAYLYN ROWLEY

TOWN CLERK / TREASURER

PASSED, ADOPTED, AND FINALLY APPROVED by the Town Council of the Town of Alberton, Mineral County, State of Montana on the second reading following a public hearing at a regular session held on the 7th day of July, 2026.

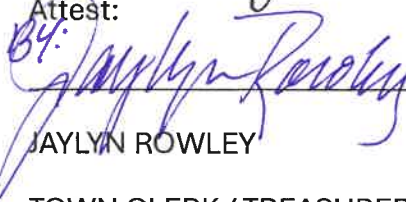
Signed:



LOREEN M FELSTET

MAYOR

Attest:



JAYLYN ROWLEY

TOWN CLERK / TREASURER